



750 ENSMINGER ROAD, SUITE 100  
PHONE: 716-874-5500

TONAWANDA, NY 14150-6640  
FAX: 716-874-9260

[www.comtel.us](http://www.comtel.us)

## TIME CHANGE

### TOSHIBA CTX100 & CTX670

- USE EXTENSION 200 TO MAKE CHANGE
- LEAVE HANDSET HUNG UP (DO NOT LIFT HANDSET)
- PRESS **☼** (POUND) BUTTON
- DIAL **652** (YOU WILL HEAR 3 BEEPS)
- ENTER CURRENT TIME IN THE FOLLOWING MILITARY FORMAT: HH/MM/SS  
(HH = HOUR MM = MINUTES SS = SECONDS)  
  
EXAMPLE - 8:15:00PM WOULD BE 20 15 00
- PRESS **#** BUTTON (YOU WILL HEAR 3 MORE BEEPS)
- PRESS **SPKR** BUTTON

**BUSINESS TELEPHONE SYSTEMS – AUTO ATTENDANT – VOICE MAIL SYSTEMS  
COMPUTER NETWORKING– HIGH SPEED INTERNET ACCESS  
DIGITAL CELLULAR SERVICE**