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TIME CHANGE

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- USE **EXTENSION 10** TO MAKE CHANGE
- ON HOOK (DO NOT LIFT HANDSET)
- PRESS **ITCM** OR **ICM** BUTTON
- PRESS **#** (POUND) BUTTON
- PRESS ***** (STAR) BUTTON
- ENTER **52**
- ENTER TIME IN THE FOLLOWING MILITARY FORMAT: HH/MM/SS
(HH = HOUR MM= MINUTES SS = SECONDS)
EXAMPLE - 8:15:00PM WOULD BE 20:15:00
- PRESS **#** (POUND) BUTTON
- PRESS **SPKR** BUTTON

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