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TIME CHANGE

TOSHIBA IES32 AND IES 16

- USE HANDSET FROM ANY TELEPHONE TO MAKE CHANGE
- PRESS **VOICEMAIL** BUTTON, OR DIAL VOICE MAIL EXTENSION (USUALLY 450)
- WAIT FOR SYSTEM TO ANSWER AND THEN PRESS#
- WAIT FOR MAIN GREETING TO PLAY
- PRESS * (STAR) BUTTON
- DIAL 999
- ENTER SECURITY CODE DIAL 8 (FOR SYSTEM ADMINISTRATOR)
- DIAL 6 (TO SET DATE & TIME)
- DIAL 2 (TO SET TIME)
- ENTER TIME IN THE FOLLOWING MILITARY FORMAT: HH/MM

(HH = HOUR MM = MINUTES)

EXAMPLE - 8:15PM WOULD BE 20:15

- PRESS # (POUND) BUTTON
- YOU ARE ASKED TO CONFIRM
- DIAL 1 TO CONFIRM TIME
- HANG UP
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**BUSINESS TELEPHONE SYSTEMS – AUTO ATTENDANT – VOICE MAIL SYSTEMS
COMPUTER NETWORKING– HIGH SPEED INTERNET ACCESS
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